

BYLAWS
for the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION COUNCIL OF GOVERNMENTS

Statement of Purpose

These bylaws define the purpose, role, function, and membership of the Metropolitan Transportation Board (MTB) as approved by the Board of Directors of the Mid-Region Council of Governments.

Article I - Definitions

As used in these bylaws, the following terms mean:

1. ADVISORY MEMBER – refers to:
 - a. any person representing a private or public organization that is appointed by the MTB as a non-voting member to the MTB, who by professional expertise can contribute to the functions of the MTB, and
 - b. a representative from any jurisdiction or agency that qualifies as a “Member Government” which is not participating as a full voting member of the MTB, and
 - c. a representative of a special purpose government which does not have voting status on the MTB.

Advisory members shall have no vote and shall not be considered for determination of a quorum but they may participate in MTB discussions.

2. BOARD OF DIRECTORS – refers to the Board of Directors of the Mid-Region Council of Governments of New Mexico

3. MEMBER - any person appointed by a member government in accordance with Article II, Section 1, to represent that government as a voting member of the MTB. A duly appointed ALTERNATE may vote only when serving as proxy for a member and after notifying the Chair of the MTB of such at the beginning of the meeting.

4. MEMBER GOVERNMENT - those general and special purpose units of local government, and/or agencies that administer or operate major modes of transportation (having scheduled and multiple fixed route service) within the Metropolitan Planning Area, and/or appropriate state agencies, and/or governments of federally recognized tribes having land within the boundaries of the Metropolitan Planning Area, which choose to be members of the MTB.

5. METROPOLITAN PLANNING AREA (MPA) - that portion of New Mexico delineated on the attached map as the Albuquerque Metropolitan Planning Area (which is hereby

appended to these bylaws), for which the Mid-Region Council of Governments acts as the Metropolitan Planning Organization and the MTB establishes transportation policy. Boundaries of the MPA may be adjusted from time to time without amending these Bylaws provided they are adjusted in accordance with procedures established by Federal regulations.

6. METROPOLITAN PLANNING ORGANIZATION (MPO) – the entity designated by agreement among the Governor and general purpose local governments within the area to be responsible for the continuing, cooperative and comprehensive transportation planning process in the MPA as mandated by Federal law.

7. METROPOLITAN TRANSPORTATION BOARD (MTB) - the body of representatives of Member Governments responsible for determining transportation policy for the Metropolitan Planning Area.

8. MID-REGION COUNCIL OF GOVERNMENTS (MRCOG) – the association made up of and representing the local governments within New Mexico State Planning and Development District 3. The designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area.

Article II - Organization and Membership

1. Board members of the MTB shall be appointed by the member government. Persons appointed as members shall be:

- a. Local elected officials [as per 23 CFR 450.310(d)];
- b. Governing officials of Tribes and/or Pueblos;
- c. Officials of agencies that administer or operate major modes or systems of transportation (transit operators, sponsors of major local airports, maritime ports, rail operators, etc.) [As per 23 CFR 450.310(d)];
- d. State appointed officials from the New Mexico Department of Transportation (NMDOT) [as per 23CFR 450.310(d)];
- e. Chief executives (Chief Administrative Officer, County Manager, City Manager, etc.) of the agency they represent.

A member may appoint an alternate to serve at those times when the member is unable to serve.

2. Representation on the MTB shall be established as follows:

- a. Member Governments
 - 1) Population 0 - 50,000 - One representative
 - 2) Population 50,001 - 100,000-Two representatives
 - 3) Population 100,001 - 150,000 - Three representatives
 - 4) Population of more than 150,000 – Three representatives plus one additional representative for each 75,000 persons over 150,000
- b. Special Units of Governments
 - 1) Tribal governments - One representative each

- 2) School districts - One representative each
 - 3) Flood control authorities - One representative each
 - 4) Middle Rio Grande Conservancy District - One representative
 - 5) New Mexico Department of Transportation – Two representatives
 - c. The MTB shall maintain a list as an appendix to these bylaws (which may be revised as needed) of current, eligible voting member governments and their representation. The list must be certified by the MTB annually.
3. Population will be determined based on the most recent population data published by the Bureau of Census.
 4. Advisory nonvoting members will include individuals from private and public agencies that the members of the MTB consider qualified to make an effective contribution to the MTB.
 5. If a member does not attend three consecutive MTB meetings and an alternate does not serve as proxy for the member, the MTB by majority vote shall notify the member government that the seat may be declared vacant at the next meeting of the MTB.
 6. Vacant seats shall not be considered when determining a quorum or calculating the three-fourths provision of Article VIII of these Bylaws. Vacant seats shall be considered filled when the member government notifies the Chair of the MTB and duly appoints a voting member to fill the vacancy.
 7. The MTB's Transportation Coordinating Committee and Public Involvement Committee are established technical and advisory committees to provide recommendations to the MTB regarding matters within the MTB's authority. MTB will define the role of each group in that group's bylaws.

Article III - Role and Authority

1. The role of the MTB shall be to provide policy guidance in the development of transportation plans and programs and serve as the local approval body for such plans and programs.
2. The MTB shall provide a forum for cooperative decision making for the MPA.

Article IV - Functions and Responsibilities

1. The MTB shall make final decisions on technical and policy matters regarding plans and programs designed to serve the transportation needs of the MPA.

2. The MTB shall provide input to MPO staff and make recommendations to the Board of Directors regarding the annual Transportation Work Program for intermodal transportation planning for the MPA.

Article V - Meetings and Voting

1. The MTB shall meet monthly at a regularly scheduled time and place as the MTB may determine appropriate, and may meet at such other and additional times and places as it deems necessary. The Chair of the MTB may call special meetings at his/her discretion, at the request of one-third of the voting members or at the request of the Chair of the MRCOG Board of Directors.
2. The MTB voting membership shall follow the adopted MRCOG Rules of Procedures during their meetings. Where questions of procedure or precedence arise, the Rules of Procedures will govern.
3. A simple majority of the filled voting member positions of the MTB shall constitute a quorum at any meeting held by the MTB at which formal action is to be taken.
4. Each voting member shall have one vote on an issue or question presented to the MTB. A vote of a majority of the voting members at a meeting shall decide in the affirmative or negative any issue or question presented to the MTB. Any minority opinions or advisory member comments shall be appended to the record of voting.

Article VI - Officers

1. Officers of the MTB shall consist of a Chair and Vice Chair.
2. The MRCOG Board of Directors shall appoint the Chair and Vice Chair.
3. The Chair and Vice Chair may hold office for a one-year term. The term begins on the first meeting of the fiscal year (normally July). Officers may be reappointed for a second consecutive term at the discretion of the board.
4. If a vacancy occurs in the office of Chair or Vice Chair, the MRCOG Executive Board shall select a member of the MTB to complete the term of that office.

Article VII – Staff

1. The MRCOG will provide the MTB with the necessary staff and technical assistance to support the regional transportation planning process.

2. The Secretary for the MTB shall be the Executive Director or his designee from the MPO staff of the MRCOG.

Article VIII - Approval and Amendments

1. These bylaws shall be in force upon consent of the voting membership of the MTB and approval by the MRCOG Board of Directors.

2. These bylaws may be amended by the affirmative vote of three-fourths of the MTB's voting members. Amendments shall be subject to approval by the MRCOG Board of Directors.

BYLAWS AMENDED by affirmative vote of three-fourths of the Metropolitan Transportation Board's voting members on the 1st day of March 2007.

AMENDMENTS APPROVED by the Board of Directors of the Mid-Region Council of Governments on the 8th day of March 2007.

Donnie Leonard
Chair, MRCOG Board of Directors

ATTEST:

Lawrence Rael
Executive Director/Secretary